



EARN \$200 FOR THE DAY

POLL WORKERS NEEDED!!!

*This is an important and exciting way to participate in democracy.
Poll workers receive compensation for their time.*

➤ Qualifications for Board Workers?

- You must be registered to vote in the County of Passaic
- You must be able to read write and speak the English language
- You must have transportation to the polling place
- You must be able to do simple arithmetic
- Must be able to work a full day. No half day schedules
- You must not be a candidate or a close relative of a candidate whose name appears on the ballot

➤ What a Poll Worker does:

- Prepares the polling place for voting
- Verifies that voters are registered in the precinct
- Assists voters in the voting process
- Closes polling locations when polls close (8 p.m.)

➤ Training Requirements

- All new board workers must attend training administered by the county board of election
- All district board members must attend training sessions as least once every two years. However, when new laws are introduced, mandatory training will be required of district board members
- Class is two hours long
- You must stay and be attentive for the whole class

➤ Training class will included the following

- Voting machine operation. (Open, Activate and Close)
- Each board worker will demonstrate the ability to find a voter's name in the registration poll book.
- Election Day procedures that must be followed by all board workers
- Board worker objectives
- Board worker performance appraisals
- A board worker manual will be supplied to each worker

➤ Application Procedure

- Print and complete the Board Worker Application www.passaiccountynj.org
 - Home, Departments, Board of Elections.
 - On left side, click on "Board Workers"
 - Under Application Procedure, click on "Board Worker Application"
- Return application to the Board of Elections office
- If you are selected to work, you will be informed of your mandatory training class by mailed postcard
- After completing the training, you will receive an assignment letter indicating the district and location you will be working

➤ Hours and Rate of Pay for Primary or General Election:

- Start 5:15 a.m. End 8:00 p.m.
- \$200.00 for the full day
- A district board member who is responsible for bringing supplies to the district shall receive an additional \$12.50 per election. If that responsibility is shared between two board members, each member shall receive \$6.25 per election
- A district board member who is responsible for returning supplies to the municipal clerk office at the end of the election shall receive an additional \$12.50 per election. If that responsibility is shared between two board members, each member shall receive \$6.25 per election

➤ Hours & Rate of pay for a School Election:

- Hours and rate of pay vary per municipality
- If you are interested in working, you will be informed prior to the election

For more information contact:

Passaic County Board of Elections
401 Grand St., Suite 123
Paterson, NJ 07505
(973) 881-4780

Office Hours: 8:30 a.m. to 4:30 p.m. Monday through Friday

