

MARRIAGE LICENSE / CIVIL UNION APPLICATIONS

1. Appointments are made 9:00am to 3:00pm Monday thru Friday
2. Proof of Identity of Applicants and Proof of Residency is required (i.e., Valid Driver's License, Passports, etc.). If you have access to your birth certificates, would be helpful in completing the application, but not required. You can apply in either the town where the groom lives or the bride lives.
3. \$28.00 Fee
4. Both applicants, and a witness over the age of 18, must appear in the office to complete the application. If both parties are unavailable to complete the application at the same time, either applicant may complete his/her part of the application and start the waiting period. The other applicant must return with the same witness (who must be at least 18 years old) to complete his/her part of the application.
5. Any foreign language document must be officially translated into English
6. If either applicant has previously been in a marriage, domestic partnership or civil union, the application does ask date and place of dissolution (helpful if you have divorcee decree, death certificate, dissolution papers)
7. Application requires date of ceremony and name and address of person who is performing the ceremony. Also, if you have a social security number, it must be given on the application.
8. Once application is completed, there is a 72 hour waiting period (3 days) before License can be issued and used
9. Once License is removed from Borough Hall, it is good for 30 days.

Jennifer – Building Department – 973-839-3000 x 7120

State Website: www.nj.gov/health/vital

(For List of NJ Registrars, Forms & Additional Information)