

NOTICE FOR THE SOLICITATION OF
QUALIFICATIONS FOR PROFESSIONAL SERVICES
UNDER A FAIR AND OPEN PROCESS

Please be advised that the Borough of Wanaque is accepting sealed proposals for professional services including Borough Attorney, Special Counsel Tax Appeals, Special Counsel Affordable Housing, Borough Engineer, Sanitary Sewer Engineer, Public Defender, Prosecutor, Planning Board Attorney, Zoning Board of Adjustment Attorney, Planning Board Engineer, Planning Board and Borough Planning Consultant, Zoning Board of Adjustment Engineer, General Insurance Consultant, Health Insurance Consultant, Bond Counsel, Economic Development Consultant, Labor Attorney, Tax Appeal Expert and Borough Auditor for the year 2017.

Proposals shall be submitted, in writing, to Thomas F. Carroll, Administrator, Borough of Wanaque, 579 Ringwood Avenue, Wanaque NJ, 07465 no later than 11:00 a.m., prevailing time on December 20, 2016 at which time they will be opened in public. One (1) copy must be submitted. An electronic copy (pdf or Word document) must be e-mailed to carroll@wanaqueborough.com no later than 4 p.m. on December 20, 2016.

Proposals will be evaluated on the basis of the most advantageous to the Borough of Wanaque, all factors considered. The evaluation will consider:

- 1) Experience and reputation in the field;
- 2) Knowledge of the Borough of Wanaque and the subject matter to be addressed under the contract;
- 3) Availability to accommodate any required meetings;
- 4) Compensation proposal;
- 5) Other factors if demonstrated to be in the best interest of the Borough of Wanaque.

This notice is the complete request for proposal. Professionals currently under contract with the Borough of Wanaque need to submit a letter of continued interest and rate schedule.

Contracts will be awarded as provided by law at a public meeting.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et. Seq. and N.J.A.C. 17:27. Please provide a copy of your Affirmative Action Employee Information Certificate and a copy of your Business Registration Certificate.

THIS PROPOSAL IS BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A.19:44A-20.5 et seq.

Thomas F. Carroll
Borough Administrator