

**REGULAR COUNCIL MEETING**  
**July 13, 2020**

**VIDEO CONFERENCE**  
Wanaque, New Jersey 07465  
7:00pm



***BOROUGH OF WANAQUE***  
***NEW JERSEY***



Council Chambers  
579 Ringwood Avenue  
Wanaque, N.J. 07465

## BOROUGH OF WANAQUE

### Regular Council Meeting

### VIDEO CONFERENCE AGENDA

Phone: (973) 839-3000  
Website: [www.wanaqueborough.com](http://www.wanaqueborough.com)  
July 13, 2020 – 7:00 p.m.

MAYOR  
Daniel Mahler

BOROUGH COUNCIL  
Tom Balunis  
Dominick Cortellessa  
Edward Leonard  
Donald Pasquariello  
Robert Pettet  
Eric Willse

#### CALL TO ORDER

*Mayor Daniel Mahler, Presiding*

- Pledge of Allegiance to the Flag
- Roll Call
- Sunshine Statement

#### APPROVAL OF MINUTES

*Borough Council*

- June 8, 2020

#### PUBLIC HEARING AND ADOPTION OF ORDINANCES

*Borough Council*

**ORDINANCE# 4-0-2020:** CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

#### PRESENTATION

*Borough Administrator*

- 2020 Municipal Budget and Finance Presentation

#### PUBLIC HEARING AND ADOPTION OF THE 2020 MUNICIPAL BUDGET

*Borough Council*

*Members of the public are invited to comment at this time on the 2020 Municipal Budget*

**130-0-2020:** Resolution to adopt the 2020 Municipal Budget (Sheet 41 and Sheet 42)

#### COUNCIL COMMITTEE REPORTS

*Borough Council*

#### RESOLUTIONS CONSENT AGENDA

*Borough Council*

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

**117-0-2020:** Approval To Submit A Fy2021 Grant Application And Execute A Grant Contract With The New Jersey Department Of Transportation For Project Id# Ma-2021-Various Streets-00593 In The Borough Of Wanaque



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- 118-0-2020:** Resolution Authorizing the “Pay To Play” Documentation for A Non-Fair and Open Process To Haskell Paving for the Calendar Year 2020
- 119-0-2020:** Resolution Authorizing the “Pay To Play” Documentation for A Non-Fair and Open Process To Lightning Mechanical For the Calendar Year 2020
- 120-0-2020:** Resolution Authorizing the “Pay To Play” Documentation for A Non-Fair and Open Process To Haskell Paving for the Calendar Year 2020
- 121-0-2020:** Refund of Tax Overpayment on Block 310 Lot 33, 89 Burnside Place in Wanaque, New Jersey In The Amount Of \$1,761.08
- 122-0-2020:** Refund of Water Overpayment on Account 4033-1, 25 Maple Avenue in Wanaque, New Jersey In The Amount of \$1,047.98
- 123-0-2020:** Refund of Water Overpayment on Account 4223-0, 2 Argyle Road in Wanaque, New Jersey In The Amount of \$49.00
- 124-0-2020:** Special Item of Revenue and Appropriation - Chapter 159
- 125-0-2020:** Authorizing An Agreement Between The Borough Of Wanaque And Saint Francis Church For The Use Of The Gym And Related Facilities Located At 868 Ringwood Avenue, Haskell, NJ
- 126-0-2020:** Resolution Authorizing the “Pay To Play” Documentation for A Non-Fair and Open Process To Edmunds and Associates For the Calendar Year 2020
- 127-0-2020:** Resolution Authorizing A Subsidiary Contract Under PCERCPS SB#18-047 Natural Gas Bid Lot 2 Rebid To Direct Energy Marketing, LLC, 194 Wood Avenue South, Iselin, NJ 08830 With A Start Date Of July 2020 And An End Date Of November 30, 2021, At Rates Included In The County Of Passaic Energy Regional Cooperative Pricing System
- 128-0-2020:** Resolution Authorizing the Approval of Estimate #2 and Payment to Reivax Contracting Corp, 68 Finderne Avenue, Bridgewater, NJ 08807 for the 2018 Water Main Improvement Project In The Amount Of \$465,032.54



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**129-0-2020:** Resolution Authorizing the “Pay To Play” Documentation for A Non-Fair and Open Process To Route 23 Automall for the Calendar Year 2020

#### **REGULAR REPORTS / PROFESSIONAL REPORTS**

*Borough Council*

#### **COMMUNICATIONS**

*Borough Council*

#### **UNFINISHED BUSINESS**

*Borough Council*

#### **FINANCE REPORT**

*Council President Pettet*

- Vouchers – Payrolls

#### **PUBLIC COMMENT**

*General Public*

*Members of the public are invited to comment at this time on any issues, whether or not on the agenda.  
Passaic County format to be followed for the Public Session*

#### **ADJOURNMENT**

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 7/10/2020 with all available information as of this date.

Katherine J. Falone, RMC, CMC  
Municipal Clerk

**HEARING ASSISTANCE IS AVAILABLE UPON REQUEST**



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**ORDINANCE# 4-0-2020**

**CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

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**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Wanaque in the County of Passaic finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$107,875.35 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Wanaque, in the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Wanaque shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$377,563.73, and that the CY 2020 municipal budget for the Borough of Wanaque be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,



**BOROUGH OF WANAUQUE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**ORDINANCE# 4-0-2020**

**CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>		<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis							Pasquariello					
Cortellessa							Pettet					
Leonard							Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

**SECTION 2 - UPON ADOPTION FOR YEAR 2020**

**RESOLUTION**

Be it Resolved by the COUNCIL MEMBERS of the BOROUGH  
of WANAQUE, County of PASSAIC that the budget hereinbefore set forth is hereby  
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 10,395,839.78 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in  
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of  
the following summary of general revenues and appropriations.
- (d) \$ 111,383.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 454,554.00 (Item 5 Below) Minimum Library Tax

**RECORDED VOTE**

(Insert last name)

Ayes

Nays

Abstained

Absent

1. General Revenues

**SUMMARY OF REVENUES**

Surplus Anticipated	08-100	\$	996,250.00
Miscellaneous Revenues Anticipated	13-099	\$	2,561,360.58
Receipts from Delinquent Taxes	15-499	\$	302,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	10,395,839.78
3. AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:</u>			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY</u>		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:</u>			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	454,554.00
<b>Total Revenues</b>	13-299	\$	14,710,004.36

## SUMMARY OF APPROPRIATIONS

<b>5. GENERAL APPROPRIATIONS:</b>	XXXXXX	XXXXXXXXXXXXXXXXXX
<b>Within "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 9,652,249.65
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 1,301,621.40
(g) Cash Deficit	46-885	\$ -
<b>Excluded from "CAPS"</b>	XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 667,893.58
(c) Capital Improvements	44-999	\$ 700,000.00
(d) Municipal Debt Service	45-999	\$ 1,469,262.48
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 918,977.25
<b>6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)</b>	07-195	
<b>Total Appropriations</b>	34-499	\$ 14,710,004.36

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 13th day of July, 2020. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2020 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 13th day of July, 2020, falone@wanaqueborough.com, Clerk  
Signature



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #117-0-2020**

**APPROVAL TO SUBMIT A FY2021 GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR PROJECT ID# *MA-2021-Various Streets-00593* IN THE BOROUGH OF WANAUKE**

**NOW, THEREFORE, BE IT RESOLVED** that Borough Council of the Borough of Wanaque formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Administrator are hereby authorized to submit an electronic grant application identified as **MA-2021-Various Streets-00593** to the New Jersey Department of Transportation on behalf of the Borough of Wanaque.

**BE IT FURTHER RESOLVED** that Mayor and Borough Administrator are hereby authorized to sign the grant agreement on behalf of the Borough of Wanaque and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on this **13<sup>th</sup>** day of **July, 2020**

\_\_\_\_\_  
Katherine J. Falone, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL \_\_\_\_\_  
Daniel Mahler, Mayor

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

ATTEST:

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #118-0-2020**

**RESOLUTION AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO HASKELL PAVING FOR THE CALENDAR YEAR 2020**

**WHEREAS**, the Borough of Wanaque has utilized the services of Haskell Paving; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2019; and,

**WHEREAS**, Haskell Paving Vehicles has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Wanaque in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Wanaque pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW THEREFORE, BE IT RESOLVED** that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Haskell Paving be placed on file with this resolution.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

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**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**BOROUGH OF WANAUKE**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the Business Name: [REDACTED] has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding June 12, 2017 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Borough of Wanauke as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Governor Christopher Christie	Passaic County Surrogate
Republican & Democratic State Legislative Committees	Passaic County Clerk
Senator Gerald Cardinale	Passaic County Sheriff
Assemblywoman Holly Shepisi	Wanauke Mayor Daniel Malher
Assemblyman Robert Auth	Wanauke Borough Council
Passaic County Board of Chosen Freeholders	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
  Limited Liability Corporation     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Jeffrey Bailey	547 Ringwood Ave, Wanauke, NJ 07465

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Hastell Paving, Inc.  
 Signature of Affiant: [Signature] Title: Director  
 Printed Name of Affiant: Brianna Bailey Date: 06/23/20

Subscribed and sworn before me this 23 day of June, 2020.

My Commission expires: 5/23/22

[Signature]  
 (Witness Cheryl A. Reed)  
 Notary Public  
 New Jersey  
 My Commission Expires May 23, 2022  
 No. 2421218



**STATEMENT OF OWNERSHIP DISCLOSURE**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Haskell Paving, Inc.

Organization Address: 30 Brunewood Lake Trke, Ringwood, NJ 07456

**Part I** Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)     Limited Liability Company (LLC)
- Partnership         Limited Partnership         Limited Liability Partnership (LLP)
- Other (be specific): \_\_\_\_\_

**Part II**

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
<u>Jeffrey Bailey</u>	<u>547 Ringwood Ave, Ringwood, NJ 07465</u>

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

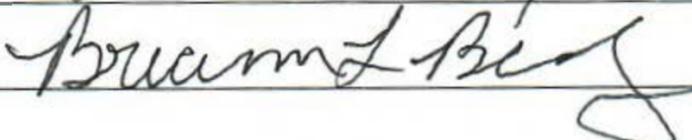
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s
N/A	

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
N/A	

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the *<name of contracting unit>* is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with *<type of contracting unit>* to notify the *<type of contracting unit>* in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the *<type of contracting unit>* to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Brianna Bailey	Title:	Director
Signature:		Date:	06/24/2024



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #119-0-2020**

**RESOLUTION AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO LIGHTNING MECHANICAL FOR THE CALENDAR YEAR 2020**

**WHEREAS**, the Borough of Wanaque has utilized the services of Lightning Mechanical; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2019; and,

**WHEREAS**, Lightning Mechanical has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Wanaque in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Wanaque pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW THEREFORE, BE IT RESOLVED** that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Lightning Mechanical be placed on file with this resolution.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business: Lightning Mechanical LLC

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.  
**OR**

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership                                       Corporation                                       Sole Proprietorship
- Limited Partnership                       Limited Liability Corporation                       Limited Liability Partnership
- Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: <u>Craig Gallagher</u> Home Address: <u>172 Lindberg Rd Hopewell, NJ 08525</u>	Name: Home Address:
Name: Home Address:	Name: Home Address:
Name: Home Address:	Name: Home Address:

Subscribed and sworn before me this 29<sup>th</sup> day of June, 2020

**JESSICA GORNICZ**  
ID # 2400033  
**NOTARY PUBLIC OF NEW JERSEY**

My Commission expires: 9/4/2020



  
Craig Gallagher  
 (Print name & title of affiant)  
 (Corporate Seal)

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**BOROUGH OF WANAUKE**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Lighting Mechanical has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding June 12, 2017 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Borough of Wanaque as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Governor Christopher Christie	Passaic County Surrogate
Republican & Democratic State Legislative Committees	Passaic County Clerk
Senator Gerald Cardinale	Passaic County Sheriff
Assemblywoman Holly Shepisi	Wanaque Mayor Daniel Malher
Assemblyman Robert Auth	Wanaque Borough Council
Passaic County Board of Chosen Freeholders	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
 Limited Liability Corporation     
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Craig Gallagher	172 Lindberg Rd Hopewell NJ 08525

**Part 3 – Signature and Attestation:**

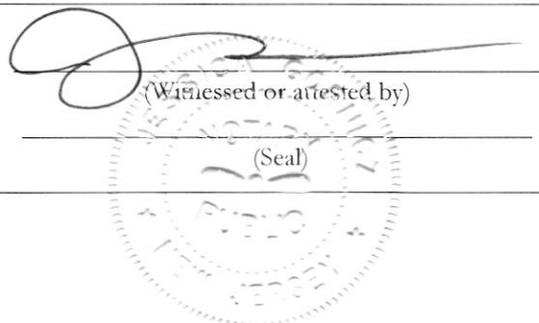
The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Lightning Mechanical, LLC  
 Signature of Affiant: [Signature] Title: Craig Gallagher President  
 Printed Name of Affiant: [Signature] Date: 6/29/2020

Subscribed and sworn before me this 29<sup>th</sup> day of June, 2020

My Commission expires: 9/4/2020

**JESSICA GORNICZ**  
**ID # 2400033**  
**NOTARY PUBLIC OF NEW JERSEY**





**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #120-0-2020**

**RESOLUTION AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO SCENIC LANDSCAPING FOR THE CALENDAR YEAR 2020**

**WHEREAS**, the Borough of Wanaque has utilized the services of Scenic Landscaping; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2019; and,

**WHEREAS**, Scenic Landscaping has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Wanaque in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Wanaque pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW THEREFORE, BE IT RESOLVED** that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Scenic Landscaping be placed on file with this resolution.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



**STOCKHOLDER DISCLOSURE CERTIFICATION**

Name of Business: Scenic Landscaping LLC

- I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.  
**OR**  
 I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

**Check the box that represents the type of business organization:**

- Partnership                       Corporation                       Sole Proprietorship  
 Limited Partnership               Limited Liability Corporation               Limited Liability Partnership  
 Subchapter S Corporation

**Sign and notarize the form below, and, if necessary, complete the stockholder list below.**

Stockholders:

Name: Mitchell S. Knapp Home Address: 947 Huron Rd Franklin Lakes NJ 07417	Name: Jacqueline Knapp Home Address: 947 Huron Rd Franklin Lakes, NJ 07417
Name: Home Address:	Name: Home Address:
Name: Home Address:	Name: Home Address:

Subscribed and sworn before me this 10 day of April, 2020

*Ann Marie Moritz*  
(Notary Public)  
My Commission expires

ANN MARIE MORITZ  
Commission # 2426801  
Notary Public, State of New Jersey  
My Commission Expires  
November 07, 2022

*Mitchell S. Knapp*  
(Affiant)  
Mitchell S. Knapp  
(Print name & title of affiant)  
President  
(Corporate Seal)

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**BOROUGH OF WANAUKE**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the Scenic Landscaping has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding June 12, 2017 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Borough of Wanaque as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Governor Christopher Christie	Passaic County Surrogate
Republican & Democratic State Legislative Committees	Passaic County Clerk
Senator Gerald Cardinale	Passaic County Sheriff
Assemblywoman Holly Shepisi	Wanaque Mayor Daniel Malher
Assemblyman Robert Auth	Wanaque Borough Council
Passaic County Board of Chosen Freeholders	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
 Limited Liability Corporation     
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Mitchell S. Koopp	947 Huron Rd. Franklin Lakes, NJ 07417
Jacqueline Koopp	947 Huron Rd. Franklin Lakes, NJ 07417

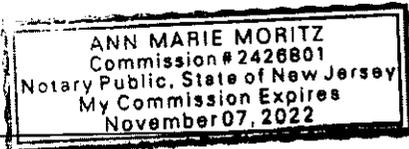
**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Scenic Landscaping, LLC  
 Signature of Affiant: \_\_\_\_\_ Title: President  
 Printed Name of Affiant: Mitchell S Koopp Date: 4/10/2020

Subscribed and sworn before me this 10 day of April, 2020

My Commission expires:



Ann Marie Moritz  
 (Witnessed or attested by)

(Seal)



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #121-0-2020**

**REFUND OF TAX OVERPAYMENT ON BLOCK 310 LOT 33, 89 BURNSIDE PLACE IN WANAUKE, NEW JERSEY IN THE AMOUNT OF \$1,761.08**

**WHEREAS**, there exists a tax overpayment on Block 310 Lot 33, 89 Burnside Place:

**WHEREAS**, the property owners, have requested a full refund

**NOW, THEREFORE, BE IT RESOLVED** that the Treasurer shall refund the property owner \$1,761.08 as per the certification of the Tax Collector.

Dated: July 13, 2020

\_\_\_\_\_  
Daniel Mahler  
Mayor

Attest:

\_\_\_\_\_  
Katherine J. Falone, RMC, CMC  
Municipal Clerk

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #122-0-2020**

**REFUND OF WATER OVERPAYMENT ON ACCOUNT 4033-1, 25 MAPLE AVENUE IN WANAUKE, NEW JERSEY IN THE AMOUNT OF \$1,047.98**

**WHEREAS**, there exists a water overpayment on Acct# 4033-1, 25 Maple Ave

**WHEREAS**, the owner, Renee Kroll, has requested a refund in the amount of \$1,047.98

**WHEREAS**, there is a balance of \$91.50 that needs to be cancelled due to being billed in error

**NOW, THEREFORE, BE IT RESOLVED** that the Treasurer issue a refund to the homeowner in the amount of \$1,047.98 and the Tax Collector cancel the balance of \$91.50 on Acct# 4033-1

Dated: July 13, 2020

\_\_\_\_\_  
Daniel Mahler  
Mayor

Attest:

\_\_\_\_\_  
Katherine J. Falone, RMC, CMC  
Municipal Clerk

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #123-0-2020**

**REFUND OF WATER OVERPAYMENT ON ACCOUNT 4223-0, 2 ARGYLE ROAD IN WANAUKE, NEW JERSEY IN THE AMOUNT OF \$49.00**

**WHEREAS**, there exists a water over billing on 2 Argyle Road, Acct# 4223-0

**WHEREAS**, the owners have requested the billing to be cancelled,

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector shall cancel the billing in the amount of \$49.00 on the 2020 3rd quarter

Dated: July 13, 2020

\_\_\_\_\_  
Daniel Mahler  
Mayor

Attest:

\_\_\_\_\_  
Katherine J. Falone, RMC, CMC  
Municipal Clerk

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #124-0-2020**

**SPECIAL ITEM OF REVENUE AND APPROPRIATION - CHAPTER 159**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item appropriation for an equal amount, and

**WHEREAS**, the Borough of Wanaque has been awarded \$500,000.00 from the State of New Jersey – Department of Transportation FY2019 Municipal Aid Road Improvement Program and wishes to amend its 2020 Budget to include this amount as revenue;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Wanaque hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$500,000.00 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Public and Private Revenue's Off-Set with Appropriations:

State of New Jersey – Department of Transportation: FY2019 Municipal Aid Road Improvement Program, and

**BE IT FURTHER RESOLVED** that a like sum of \$500,000.00 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Public and Private Program's Off-Set by Revenues:

State of New Jersey – Department of Transportation: FY2019 Municipal Aid Road Improvement Program

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

RECEIVED

APR 24 2019

WANAQUE BOROUGH  
CLERK'S OFFICE

State of New Jersey

DEPARTMENT OF TRANSPORTATION  
Local Aid and Economic Development  
1035 Parkway Avenue  
Trenton, NJ 08625

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERZ-SCACCETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

April 18, 2019

The Honorable Daniel Mahler  
Mayor, Borough Of Wanaque  
579 Ringwood Avenue  
Wanaque, NJ 07465

Dear Mayor Mahler:

Enclosed is one copy of the executed Agreement approved by the Department of Transportation for Fiscal Year 2019 Municipal Aid Program for the Wanaque Borough Road Improvement Program Project in the amount of \$500,000.

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction supervision, inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract must be awarded by the municipality within 24 months from the date of grant notification. Failure to make an award by March 25, 2021 or to comply with the requirements of the Municipal Aid Regulations 16:20B and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities will jeopardize the use of State funds on this project.

It is further noted that the project must be in compliance with the Americans with Disabilities Act, ADA, requirements for accessibility. The Municipal Aid Regulations and terms and conditions can be found on the Local Aid Website at:

Through the approval of this agreement and all future agreements, the sponsor is required to provide phased submission updates that are to be tracked through the on-line SAGE System in accordance with the State Aid Checklist (see attached) for this project. The preparation of contract documents shall use the 2007 Standard Specifications as amended by the 2011 Special Provisions for State Aid Projects. All requirements of this program can be found in the State Aid Handbook, available at the above website.

If you have any questions regarding the above, please contact Richard Loveless of this office at (973) 601-6705.

Sincerely,



Adam Iervolino, P.E.  
Manager  
Bureau of Local Aid – District 1

C: Municipal Clerk, Municipal Engineer



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #125-0-2020**

**AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF WANAUKE AND SAINT FRANCIS CHURCH FOR THE USE OF THE GYM AND RELATED FACILITIES LOCATED AT 868 RINGWOOD AVENUE, HASKELL, NJ**

**WHEREAS**, the Borough of Wanaque has need for the use of a gym and related facilities to accommodate various recreation programs sponsored by the Borough; and

**WHEREAS**, Saint Francis Church has agreed to make available the gym and related space at 868 Ringwood Avenue for use by the Borough for various recreation programs;

**WHEREAS**, the term of the 10-year agreement is July 1, 2020 – June 30, 2030

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Wanaque that it hereby authorizes an agreement, attached to and made part of this resolution, with Saint Francis Church for the use of its gym and related facilities located at 868 Ringwood Avenue, Haskell, N.J.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

## LEASE AGREEMENT

This Lease Agreement, made on \_\_\_\_ day of \_\_\_\_\_, 2020 between **Saint Francis of Assisi R.C. Church**, located at 868 Ringwood Avenue, Haskell, New Jersey 07424, hereinafter (“Church”) and **Borough of Wanaque**, a Municipal Corporation whose address is 579 Ringwood Avenue, Wanaque, New Jersey 07465 hereinafter (“Borough”).

### WITNESSETH

That the parties for and in consideration of the terms and covenants set forth hereinafter agree as follows:

1. **Premises.** The Church does hereby lease to the Borough, the Church’s gym, cafeteria, office area with the separate entrance on Father Hayes Drive side and several classroom facilities, located at 868 Ringwood Avenue, Haskell, New Jersey as outlined in Exhibit A.
2. **Term.** The term of the lease will commence and run from July 1, 2020 through June 30, 2030 for the times 12:00am through 11:59pm.
3. **Use.** The premises aforesaid shall be used and occupied by Borough for recreational, educational and related uses in both the gym and classroom facilities. The Borough shall not use the facilities for any purpose deemed unlawful, disreputable, or extra hazardous. The space and premises utilized shall be such as are set forth on the attached floor plan.
4. **Lease Payments.** In return for utilization of the said premises under the terms of this Agreement, Borough shall make monthly lease payments as outlined in the schedule below:

TIME PERIOD	MONTHLY LEASE PAYMENT
July 1, 2020 – June 30, 2021	\$1,500.00
July 1, 2021 – June 30, 2022	\$2,000.00
July 1, 2022 – June 30, 2030	\$2,500.00

5. **Utilities.** In return for utilization of the said premises under the terms of this Agreement, Borough shall be responsible for timely direct payment of the facility utility costs including electric and gas. Church agrees to forward the said utility bills to the Borough upon receipt of same. The Borough shall not be responsible for payment of penalties or late fees resulting from the failure of Church to deliver utility bills aforesaid to the Borough upon receipt. Failure of the Borough to make timely utility payments maybe a cause for termination of this Agreement. The Church shall give the Borough notification of any failures to pay such utility bills when received and Borough shall have ten (10) days to cure any default in the payment thereof. There shall be no additional costs, rentals or fees chargeable to the Borough for use of the facilities under the terms of this Agreement.
6. **Sublease.** The Borough shall have the right to sublease the premises to outside groups including, but not limited to, schools, other governmental agencies and not-for-profit groups. The Borough shall have the right to charge a reasonable fee to the sub-lessor for the use of the property. Any sublease by the Borough shall require the approval of the Church prior to use by the sub-lessor with 50% of all revenues derived from the sub-lease to be shared with the Church upon payment to the Borough.

7. **Supervision.** Representatives of the municipality responsible for the use of the facility and who are involved in the supervision and coordination of programs for minors or who will be present at the facility during the time in which such programs are held shall be subject to background checks in a form agreed upon by the Church and the Borough. This requirement shall also to apply to any groups utilizing the facility as a sub-lessor to the municipality. Persons found not to have undergone the required background check will be prohibited from entering the property or participating in programs at the property until such time as a background check is conducted. The Church reserves the right to terminate this agreement immediately for failure to comply with this provision.
8. **Signs.** The Borough may not place or allowed to be placed any signs in or about the premises except as may be consented to by the Church. Any such signs allowed and installed by Borough shall be at its expense and shall be removed upon termination of this agreement.
9. **Liability Insurance.** The Borough shall obtain liability Insurance Coverage of the period of the use contemplated in the within agreement. The insurance policy shall name Church and its officers and employees as additional insureds. The general public liability insurance, for injury to any person or persons shall be in the amount of \$1,000,000.00, for property damage, and \$1,000,000.00, for bodily injury.
10. **Indemnification.** The Borough will hold harmless and indemnify and defend Church and its officers, agents and employees from and against all suits, costs, including attorney's fees and court costs, claims, expenses, liabilities and terms of any kind and description actually or legally incurred, whether threatened, pending, or completed, from any and all claims and liability for losses or damage to the property or injury to persons occasioned wholly or in part or resulting from any negligent acts or omissions by Borough or Borough's agents, employees, guests, licenses, invitees, or for any cause or reason whatsoever arising out of or by reason of the occupancy of the premises by the Borough or business of the Borough. Notwithstanding, the Borough liability responsibility shall not extend to or encompass suits, costs, claims, expenses, liabilities and judgments occurred as a result of actions or inactions of Church or its agents, servants, officers and employees.
11. **Repairs and Care.** The Borough, agrees to take good care of the premises and will provide for and be responsible for ordinary maintenance, trash collection and cleaning, incident to its use. Borough shall not be responsible for any repairs to the facility including air conditioning, heating, roof, or structural repairs.
12. **Alterations and Improvements.** No alterations, additions or improvements shall be made by Borough to the premises without the written consent of the Church. The Borough may bring to the facility recreational equipment, and other equipment and personal property incident to its use of the premises. The Church assumes no responsibility for any such property brought to the premises and Church shall not be liable to the Borough or any persons or entities for any loss, destruction or damage to any such property brought to or utilized in the premises by the Borough.
13. **Parking.** The Borough shall be entitled to use all parking on the premises providing it does not interfere with Churches', services and activities. Parties shall coordinate activities so as not to interfere with each other's use of the premises. The Borough shall be responsible for control of traffic and parking of vehicles on the premises during its use. Borough shall insure that access to the building, and the church and other facilities, on the site, will be available to the Church and Church personnel for the conduct of normal church related activities.

14. **Trash Removal.** The Borough shall contract separately for the removal of trash associated with its use of the facility. Pick-up is to be accomplished no less than once weekly.
15. **Damage.** The Borough shall assume all responsibility for any damage or loss of property caused directly or indirectly by the Borough, its invitees, employees, or others it invites to the premises for the aforesaid recreational purposes.
16. **Food Services.** Cooking, of any nature on the premises is forbidden and prohibited. Servicing of catered meals, refreshments and snacks, will be permitted and the refuse therefrom, will be properly placed in trash receptacles and discarded for trash collection.
17. **Alcoholic Beverages.** The use, sales, distribution or sharing of alcoholic beverages, of whatever nature, is forbidden and prohibited.
18. **Smoking.** There shall be no smoking allowed anywhere either within or without the facility subject to this lease.
19. **Governmental Approval.** The Borough shall be responsible for obtaining any and all Department of Community Affairs, State, County, Local, or other permits required for the utilization of the premises for the purposes intended. The Borough shall produce copies of all permits so required upon demand by Church. User shall solely be responsible of the collection of any and all State or Federal Sales or taxes associated with its use of the premises. The Borough shall also obtain any required or appropriate Fire permits and approvals as needed. User will comply with all laws, ordinances, rules, regulations, requirements and directives of all governmental and public authorities in connection with its use of the premises at its cost and expense.
20. **Inspection and Repairs.** Church and its agents and employees or other representatives shall have the right to enter upon the premises or any part thereof at all reasonable hours on reasonable prior notice for the purposes of examining the premises or making such repairs or alterations therein as may be necessary for the safety and preservation thereof.
21. **Removal of Property.** Any and all equipment fixtures goods or other property of the Borough shall, upon termination of the Lease, be removed by the Borough within a reasonable period of time.
22. **Coordination.** The parties recognize that from time to time, the respective activities and utilization of the premises may overlap and/or cause scheduling problems. They also recognize that there will be a need for communication between the parties regarding the utilization of the premises. John Eskilson, the Temporary Borough Administrator of the Borough of Wanaque, or his successor shall be the contact person on behalf of the Borough, and Rev. Greg Golba shall be the contact person on behalf of the Church, each shall supply the other with contact information and telephone numbers where they can be reached to address any conflicts that may occur under this lease agreement.
23. **Termination.** This lease may be terminated by either party upon giving the other one- hundred twenty days (120) days' notice in writing. No such termination however shall be valid, unless each party shall first discuss the reasons therefore in an endeavor to adjust any problems, scheduling issues, or conflicts.

24. **Validity of Lease.** The terms, conditions, covenants and provisions of this Lease will be deemed to be severable. If any clause or provision contained herein is adjudged invalid or unenforceable by a Court or by operation of law, it will not affect the validity of any other clause or provision which, shall remain in force and effect.
25. **Entire Contract.** This lease contains the entire contract or agreement between the parties no representative, agent or employee of either party has been authorized to make any representations or promises with reference to the leasing of the premises or to vary, alter, or modify the terms hereof. No additions, changes or modifications, will be binding unless reduced to writing and signed by the parties.
26. **Options to Renew.** The parties agree that the Borough may have the option to renew the terms of this Lease. Such option shall be subject to re-negotiation of the terms and provisions hereof and must be agreed upon by the parties hereto.

**IN WITNESS WHEREOF**, the parties have signed this lease by their proper officers or representatives, on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

By: \_\_\_\_\_ Witness: \_\_\_\_\_  
**ST. FRANCIS OF ASSISI RC CHURCH**  
 Most Rev. Arthur J. Serratelli, Bishop of Paterson  
 President

By: \_\_\_\_\_ Witness: \_\_\_\_\_  
**ST. FRANCIS OF ASSISI RC CHURCH**  
 Rev. Greg Golba  
 Landlord

By: \_\_\_\_\_ Witness: \_\_\_\_\_  
**BOROUGH OF WANAQUE**  
 Daniel Mahler  
 Mayor



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #126-0-2020**

**RESOLUTION AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO EDMUNDS AND ASSOCIATES FOR THE CALENDAR YEAR 2020**

**WHEREAS**, the Borough of Wanaque has utilized the services of Edmunds and Associates; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2019; and,

**WHEREAS**, Edmunds and Associates has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Wanaque in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Wanaque pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW THEREFORE, BE IT RESOLVED** that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Edmunds and Associates be placed on file with this resolution.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



**List of Agencies with Elected Officials Required for Political Contribution Disclosure  
N.J.S.A. 19:44A-20.26**

**MUNICIPALITY: WANAQUE**

**County Name: Passaic**

**STATE OF NEW JERSEY:**

Governor, and Legislative Leadership Committees

**39<sup>th</sup> LEGISLATIVE DISTRICT:**

Gerald Cardinale - Senator  
Robert Auth – Assembly  
Holly Schepisi - Assembly

**PASSAIC COUNTY:**

Freeholder Director John W. Bartlett, Esq.  
Freeholder Deputy Director Sandi Lazzara  
Freeholder Assad Akhter  
Freeholder T.J. Best  
Freeholder Terry Duffy  
Freeholder Bruce James  
Freeholder Pat Lepore

Passaic County Clerk Danielle Ireland-Imhof  
Sheriff Richard H. Berdnik  
Surrogate Bernice Toledo

**BOROUGH OF WANAQUE:**

Daniel Mahler – Mayor  
Edward Leonard – Council President  
Dominick Cortellessa – Councilman  
Eric Willse – Councilman  
Thomas Balunis – Councilman  
Robert Pettet – Councilman  
Donald Pasquariello - Councilman

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**BOROUGH OF WANAUKE**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the Business Name: [REDACTED] has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding June 12, 2017 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Borough of Wanaque as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Governor Christopher Christie	Passaic County Surrogate
Republican & Democratic State Legislative Committees	Passaic County Clerk
Senator Gerald Cardinale	Passaic County Sheriff
Assemblywoman Holly Shepisi	Wanaque Mayor Daniel Malher
Assemblyman Robert Auth	Wanaque Borough Council
Passaic County Board of Chosen Freeholders	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership    
  Corporation    
  Sole Proprietorship    
  Subchapter S Corporation  
 Limited Partnership    
 Limited Liability Corporation    
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
ROBERT J. EDMUNDS	351 MURFIELD LOOP, KENNEDY, FL
DAVID REUTER	433 BROWN ST, PHIL, PA

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: EDMUNDS GOVTECH

Signature of Affiant: [Signature] Title: OWNER  
 Printed Name of Affiant: Robert Edmunds Date: 7/1/2020

Subscribed and sworn before me this 1 day of July, 2020

My Commission expires:

KATHLEEN M SOMERS  
 Commission # 2429888  
 Notary Public, State of New Jersey  
 My Commission Expires  
 February 11, 2023

[Signature]  
 (Witnessed or attested by)  
 \_\_\_\_\_  
 (Seal)



**BOROUGH OF WANAUQUE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #127-0-2020**

**RESOLUTION AUTHORIZING A SUBSIDIARY CONTRACT UNDER PCERCPS SB#18-047 NATURAL GAS BID LOT 2 REBID TO DIRECT ENERGY MARKETING, LLC, 194 WOOD AVENUE SOUTH, ISELIN, NJ 08830 WITH A START DATE OF JULY 2020 AND AN END DATE OF NOVEMBER 30, 2021, AT RATES INCLUDED IN THE COUNTY OF PASSAIC ENERGY REGIONAL COOPERATIVE PRICING SYSTEM**

**WHEREAS**, the Borough of Wanaque is a participating member of the County of Passaic Energy Regional Cooperative Pricing System; and

**WHEREAS**, the County of Passaic Energy Regional Cooperative Pricing System received sealed bids on September 23, 2016 for natural gas supply, with South Jersey Energy being the lowest responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Administrator is authorized to execute a subsidiary contract under PCERCPS SB#18-047 Natural Gas Bid Lot 2 Rebid Direct Energy Marketing, LLC, 194 Wood Avenue South, Iselin, NJ 08830 with a start date of July 2020 and an end date of November 30, 2021, at rates included in the County of Passaic Energy Regional Cooperative Pricing System bid; and

**BE IT FURTHER RESOLVED** that funds for this contract are subject to inclusion in the 2020 Municipal Budget and 2020 Water Utility Budget.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

To: Participating Members of the Passaic County Energy Regional Cooperative Pricing System  
From: Vicki Molloy, Concord Energy Services  
Date: June 2, 2020  
RE: PCERCPS SB#18-047 Natural Gas Bid Lot 2 Rebid Summary and Results

In response to the memo received from East Coast Power and Gas stating that they will cease providing natural gas supply service to all customers in New Jersey effective June 2020, and, will start to return all accounts under contract back to PSE&G for default gas supply service effective with your account's June 2020 meter read date. The County of Passaic, as lead agency to the Passaic County Energy Regional Cooperative Pricing System, conducted a new Request for Bids and is pleased to provide the following summary relative to the procurement of natural gas for all participants included in Bid Lot 2. As the memo below will show, the cooperative continues to experience savings and participants are projected to save over \$500,000 in aggregate over the term, when compared to the historical utility default rate.

### Summary

Bids for retail natural gas supply service were received by the County of Passaic via an online sealed bid on May 29, 2020. This overview provides a summary of the bid information and results. If you have any questions concerning this document, you may feel free to contact me or Tara Pasca of Concord Energy Services directly (contact information below).

### Winning Bidder, Contact Information, Service Period and Prices

Winning Bidder Bid Lot 2:

**Direct Energy**  
Amanda Wolfe  
Account Executive - Government  
Direct Energy Business  
Phone: 412.335.5260  
[Amanda.Wolfe@directenergy.com](mailto:Amanda.Wolfe@directenergy.com)

PCERCPS Consultant:

**Concord Energy Services**  
520 South Burnt Mill Road  
Voorhees, NJ 08043  
Phone: 856.427.0200  
Fax: 856.427.6529

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**CORPORATE OFFICE**  
520 S. Burnt Mill Road  
Voorhees, NJ 08043  
856.427.0200

**PHILADELPHIA**  
3020 Market St., #103  
Philadelphia, PA 19104  
215.387.1011

**ATLANTIC CITY**  
2311 Atlantic Avenue  
Atlantic City, NJ 08401  
609.246.7255

**PRINCETON**  
100 Overlook Ctr., 2<sup>nd</sup> Flr.  
Princeton, NJ 08540  
609.375.2253

**Participating Members:**

<b>Participant</b>
City of Union
County of Hudson
Harrison Housing Authority
Hudson County Community College
Hudson County Schools of Technology
Kearny Municipal Utilities Authority
Town of Guttenberg
Township of North Bergen Housing Authority
West New York Housing Authority
Borough of Haledon
Borough of Hawthorne
Borough of Hawthorne LIBRARY
Borough of Pompton Lakes
Borough of Prospect Park
Borough of Ringwood
Borough of Totowa
Borough of Wanaque
Borough of Woodland Park
City of Clifton
City of Passaic
County of Passaic
Passaic County Community College
Township of Little Falls
Township of Wayne

**Service Period:**

Service Start: July 2020 (begins with each account's meter read on or after July 1, 2020)

Service End: November 30, 2021

Term of Service: 17 months

**Bid Pricing:**

The County selected the Fixed, All-Inclusive Pricing Option at \$3.9686/dekatherm:

Bid Evaluation SB18-047 Bid Lot 2 Rebid		PSEG PTC \$/Dth	Existing Contract Rate \$/Dth	Direct Energy		
Product Structure	Total Term DTH			\$/Dth	Proj Term Savings vs PTC	Proj Annual Savings Vs Exist Contract
Fixed Basis Upcharge	530,221	\$ 2.380	\$ 1.972	\$ 1.1686	\$ 642,309.72	\$ 425,979.55
Firm, Fixed All in Price	530,221	\$ 4.970	NA	\$ 3.9686	\$ 530,963.31	NA

“Fixed, All-Inclusive Pricing” means a single, unit cost per dekatherm, and shall include all natural gas supply service costs of the bidder, including transportation from the wellhead and delivery to the LDC Delivery Point, LDC and pipeline line losses, bidder’s margin, consultant fee, the cost of natural gas commodity, New Jersey Sales and Use Tax (currently 6.625% of the sale price) and any other applicable costs (nominating and balancing etc.) to transmit natural gas to the applicable utility’s City Gate. The Fixed, All- Inclusive Pricing will remain firm and fixed for the duration of the Agreement.

**Billing and Payment Terms:**

Each participating Member shall receive a monthly invoice for natural gas supply service for each of its accounts through (i) a single bill from PSE&G (i.e. consolidated billing), or (ii) dual billing where Distribution services to the Facilities provided by PSE&G shall be billed by PSE&G and the natural gas supply service shall be billed separately by Direct Energy. The Participant will be able to choose the option that is best suited for their needs and the Supplier must be able to provide the option chosen. If no option is chosen, Participant will default to consolidated billing. If an individual account(s) is rejected by PSE&G as ineligible for consolidated billing is shall be enrolled and billed on a dual billing basis. Billing for each PCERCPS Participant shall be based upon PSE&G’s meter readings by location.

Please note if you choose consolidated billing: If, at the time of enrollment, any of the accounts included have a past due balance with PSE&G of more than 60 days, PSE&G (not Direct Energy) will reject the Direct Energy’s request for consolidated billing. Per the instructions in the RFB, if accounts are denied consolidated billing, the accounts will revert to dual billing which will result in two bills per month for each account, one from PSE&G and one from Direct Energy.

PSE&G will continue to provide delivery and distribution of the natural gas and will continue to bill members for the Distribution Charges. PSE&G is responsible for maintaining the existing network of underground pipes that make up the delivery system, which will serve all consumers, regardless of whom they choose to purchase their natural gas supply.

Invoice payment terms are 45 days.

**Next Steps:**

Attached, please find a copy of the Master Natural Gas Supply Agreement between the County of Passaic and the winning supplier. It is recommended that each participating member pass a confirming resolution acknowledging the award of the contract. Said resolution should include the supplier, price, and term.

**Ongoing Contract Support**

Throughout the term of this contract, you may contact Tara Pasca, at Concord Energy Services for assistance with contract questions, billing issues and/or general energy related questions. Tara can be reached at (856) 427-0200 x 171 or via email at [tpasca@concord-engineering.com](mailto:tpasca@concord-engineering.com).

Sincerely,

A handwritten signature in cursive script that reads "Vicki Molloy".

Vicki Molloy, CEP  
Vice President, Energy Services

Attachments



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #128-0-2020**

**RESOLUTION AUTHORIZING THE APPROVAL OF ESTIMATE #2 AND PAYMENT TO REIVAX CONTRACTING CORP, 68 FINDERNE AVENUE, BRIDGEWATER, NJ 08807 FOR THE 2018 WATER MAIN IMPROVEMENT PROJECT IN THE AMOUNT OF \$465,032.54**

**BE IT RESOLVED** that the Borough Council of the Borough of Wanaque hereby approves Estimate #2 and payment to Reivax Contracting Corp for the 2018 Water Main Improvement Project in the amount of \$465,032.54 as recommended by the Borough Engineer.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



# Alaimo Group

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452  
2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

July 8, 2020

Paul Carelli, Borough Administrator  
Borough of Wanaque  
579 Ringwood Avenue  
Wanaque, New Jersey 07465

**Re: Current Estimate #2  
2018 Road Program  
Borough of Wanaque  
Our File No.: P-490-222**

Dear Mr. Carelli:

For the Council's review and approval, we have enclosed one (1) original of Current Estimate No. 1 for the above referenced project that details the work completed by the Contractor at this time.

The costs detailed on the enclosed estimate are summarized as follows:

Original Contract Amount	\$1,298,937.00
Total Amount of Work Completed to Date	\$687,113.00
Less Two Percent (2%) Retainage	<u>(\$13,742.26)</u>
Subtotal	\$673,370.74
Less Previous Payments	<u>\$208,338.2</u>
Total Amount Due Estimate No. 1	\$465,032.54

We recommend that payment be made in the amount of \$465,032.54 to Reivax Contracting Corp. in accordance with the enclosed estimate, subject to review and approval by the Council, the availability of funds, and submittal of all requisite documentation by the Contractor.

Should you have any questions on this matter, please do not hesitate to contact our office.

Very truly yours,

RICHARD A. ALAIMO  
ENGINEERING ASSOCIATES

Michael Cristaldi, P.E.  
Office of the Borough Engineer

Enclosures

- cc: Kathy Falone - Borough Clerk (w/encl.)
- MaryAnn Brindisi - Borough Treasurer (w/encl.)
- Richard Loveless - NJDOT (w/encl.)
- Xavier Pimenta - Reivax (w/encl.)

**- Consulting Engineers -**

Civil • Structural • Mechanical • Electrical • Environmental • Planners

**Richard A. Alaimo Engineering Associates**  
 Two Market Street  
 Paterson, NJ 07501

**Contractor: Reivax Contracting Corp.**  
 68 FINDERNE AVENUE  
 BRIDGEWATER, NJ 08807

**Project: 2018 NJDOT Road Improvement & Water Main**  
 Borough of Wanaque  
 579 Ringwood Avenue  
 Wanaque, NJ 07465

**CURRENT ESTIMATE**

Project No.: P-490-222    Period Ending: July 2, 2020  
 Contract No.: 2019-1    Estimate #: 2  
 Estimate Date: July 7, 2020

Start Date: May 6, 2020  
 Time for Completion: Ninety (90) Calendar Days  
 Completion Date: August 4, 2020  
 Base Contract Amount: \$1,298,937.00

Item No.	Description	Original Contract			Previous Payment		Current Payment		Work Completed to Date		
		Quantity	Unit	Unit Price	Extended Price	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Mobilization	1.00	LS	\$17,000.00	\$17,000.00	1.00	\$17,000.00	0.00	\$0.00	1.00	\$17,000.00
2	Performance and Payment Bond	1.00	LS	\$20,000.00	\$20,000.00	1.00	\$20,000.00	0.00	\$0.00	1.00	\$20,000.00
3	Construction Signs	300.00	SF	\$1.00	\$300.00	100.00	\$100.00	200.00	\$200.00	300.00	\$300.00
4	Traffic Cones	50.00	UN	\$1.00	\$50.00	50.00	\$50.00	0.00	\$0.00	50.00	\$50.00
5	Drums	25.00	UN	\$25.00	\$625.00	0.00	\$0.00	25.00	\$625.00	25.00	\$625.00
6	Breakaway Barricades	25.00	UN	\$1.00	\$25.00	0.00	\$0.00	6.00	\$6.00	6.00	\$6.00
7	Traffic Directors / Flaggers	1.00	LS	\$1.00	\$1.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
8	Temporary Inlet Filler, Type 2'	28.00	UN	\$1.00	\$28.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
9	Hot Mix Asphalt Pavement Milling, 3" or less	12,000.00	SY	\$4.00	\$48,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
10	Hot Mix Asphalt 9.5M64 Surface Course, 1 1/2" thk.	1,525.00	TNS	\$80.00	\$122,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
11	Hot Mix Asphalt Pavement Repair 19M64 Base Course, 5" thk.	450.00	SY	\$30.00	\$13,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
12	Hot Mix Asphalt Driveway Transition 9.5M64 SC, 1 1/2" thk.	600.00	SY	\$35.00	\$21,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
13	Dense Graded Aggregate, 4" thk.	100.00	SY	\$10.00	\$1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
14	6" x 8" x 18" Concrete Vertical Curb	300.00	LF	\$30.00	\$9,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
15	Replacement Concrete Vertical Curb	1,100.00	LF	\$33.00	\$36,300.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
16	Replacement Concrete Sidewalk, 4" thk.	700.00	SY	\$80.00	\$56,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
17	Replacement Concrete Driveway, 6" thk. (Reinforced)	600.00	SY	\$110.00	\$66,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
18	Detectable Warning Surface (Cast in Place)	18.00	SY	\$400.00	\$7,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
19	Traffic Stripes, Long Life Thermoplastic, 6" wide	225.00	LF	\$3.00	\$675.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
20	Traffic Stripes, Long Life Thermoplastic, 8" wide	600.00	LF	\$4.00	\$2,400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
21	Traffic Stripes, Long Life Thermoplastic, 24" wide	50.00	LF	\$10.00	\$500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
22	Pavement Markings, Thermoplastic	150.00	SF	\$7.00	\$1,050.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
23	Signs and Posts (R1-1)	9.00	UN	\$300.00	\$2,700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
24	Reset Castings	30.00	UN	\$250.00	\$7,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
25	Reset Water Valve Boxes	10.00	UN	\$150.00	\$1,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
26	Bicycle Safe Grates	27.00	UN	\$370.00	\$9,990.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
27	Inlet Head, Type N-ECO'	4.00	UN	\$320.00	\$1,280.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
28	Inlet / Manhole Repair	30.00	UN	\$1,200.00	\$36,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
29	Test Pits	25.00	UN	\$1,200.00	\$30,000.00	1.00	\$1,200.00	23.00	\$27,600.00	24.00	\$28,800.00
30	Contract Close Out Documentation	1.00	UN	\$9,000.00	\$9,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
31	Asphalt Price Adjustment	1.00	LS	\$11,500.00	\$11,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
32	Fuel Price Adjustment	1.00	UN	\$8,700.00	\$8,700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
<b>Wanaque Water Main Items</b>											
33	Cement-Lined Ductile Iron Pipe Water Main, 8"	4,950.00	LF	\$90.00	\$445,500.00	1,384.00	\$124,560.00	3,475.00	\$312,750.00	4,859.00	\$437,310.00
34	Hydrant Installation Assembly - Complete	13.00	UN	\$6,200.00	\$80,600.00	4.00	\$24,800.00	7.00	\$43,400.00	11.00	\$68,200.00
35	Hydrant Removal	8.00	UN	\$1.00	\$8.00	0.00	\$0.00	2.00	\$2.00	2.00	\$2.00
36	Concrete Cradle, if and where directed	4.00	UN	\$500.00	\$2,000.00	0.00	\$0.00	4.00	\$2,000.00	4.00	\$2,000.00
37	Concrete Encasement, if and where directed	10.00	LF	\$200.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
38	Utility Crossings, if and where directed	5.00	UN	\$1.00	\$5.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
39	3/4 inch Water Service (including new curb stop and box)	103.00	UN	\$1,400.00	\$144,200.00	0.00	\$0.00	54.00	\$75,600.00	54.00	\$75,600.00
40	1 inch Water Service (including new curb stop and box)	4.00	UN	\$1,500.00	\$6,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
41	8" Gate Valve, Installation Complete	5.00	UN	\$2,800.00	\$14,000.00	4.00	\$11,200.00	1.00	\$2,800.00	5.00	\$14,000.00
42	Rock Excavation for Water Main Installation, if & where directed	50.00	CY	\$300.00	\$15,000.00	45.60	\$13,680.00	4.40	\$1,320.00	50.00	\$15,000.00
43	Contingency Allowance	1.00	AL	\$50,000.00	\$50,000.00	0.00	\$0.00	0.164400	\$8,220.00	0.16	\$8,220.00

<b>Richard A. Alaimo Engineering Associates</b> <b>Two Market Street</b> <b>Paterson, NJ 07501</b>		<b>CURRENT ESTIMATE</b>		Project No.: P-490-222    Period Ending: July 2, 2020 Contract No.: 2019-1    Estimate #: 2 Estimate Date: July 7, 2020							
Project: 2018 NJDOT Road Improvement & Water Main Owner: Borough of Wanaque 579 Ringwood Avenue Wanaque, NJ 07465		Contractor: Reivax Contracting Corp. 68 FINDERNE AVENUE BRIDGEWATER, NJ 08807		Start Date: May 6, 2020 Time for Completion: Ninety (90) Calendar Days Completion Date: August 4, 2020 Base Contract Amount: \$1,298,937.00							
Item No.	Description	Original Contract			Previous Payment		Current Payment		Work Completed to Date		
		Quantity	Unit	Unit Price	Extended Price	Quantity	Amount	Quantity	Amount	Quantity	Amount
44	Topsoling, 4" Thick, if and where directed	250.00	SY	\$1.00	\$250.00	0.00	\$0.00	200.00	\$200.00	200.00	\$200.00
45	Fertilizing, Liming and Seeding, if and where directed	250.00	SY	\$1.00	\$250.00	0.00	\$0.00	200.00	\$200.00	200.00	\$200.00
46	Mulching, if and where directed.	250.00	SY	\$1.00	\$250.00	0.00	\$0.00	200.00	\$200.00	200.00	\$200.00
47	In-Place Abandonment of Existing Water Main	4,950.00	LF	\$1.00	\$4,950.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
	CONTINGENCY ALLOWANCE (Payments made from Contingence Allowance Item 43)										
	Item 42 - Additional Rock Excavation for Water Main Installation, if & where directed additional 27.4 CY of rock @ \$300/CY = \$8,220.00 paid on Pay App #2										
					\$1,298,937.00		\$212,590.00		\$474,523.00		\$687,113.00
We hereby certify the foregoing to be a true and correct estimate of the amount and value of work completed to date.											
Prepared By: AM		Field Representative						Total Due on Contract Items		\$687,113.00	
Checked By: MC		Project Mgr/Engineer						Material Accepted (See Attached Statement )		\$0.00	
		Principal Engineer						Total Estimate		\$687,113.00	
								Less 2% Retainage		\$13,742.26	
								Net Amount Payable This Estimate		\$673,370.74	
								Less Amount Previously Paid		\$208,338.20	
								Amount Now Payable		\$465,032.54	
<b>Percent Complete = 53%</b>											



**BOROUGH OF WANAUKE  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY**



**RESOLUTION #129-0-2020**

**RESOLUTION AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO ROUTE 23 AUTOMALL FOR THE CALENDAR YEAR 2020**

**WHEREAS**, the Borough of Wanaque has utilized the services of Route 23 Automall; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2019; and,

**WHEREAS**, Route 23 Automall has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Wanaque in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Wanaque pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW THEREFORE, BE IT RESOLVED** that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Route 23 Automall be placed on file with this resolution.

Dated: July 13, 2020

**RECORD OF COUNCIL VOTE**

<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Councilman</i>	<i>Motion</i>	<i>Second</i>	<i>Yes</i>	<i>No</i>	<i>Abstain</i>
Balunis						Pasquariello					
Cortellessa						Pettet					
Leonard						Willse					

**ATTEST:**

\_\_\_\_\_  
Katherine J. Falone RMC, CMC  
Municipal Clerk

\_\_\_\_\_  
Daniel Mahler  
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

# Borough of Wanaque

PASSAIC COUNTY, NEW JERSEY



FINANCE DEPARTMENT  
579 RINGWOOD AVENUE  
WANAQUE, NEW JERSEY 07465

Office of:  
MARY ANN BRINDISI, C.M.F.O.  
Treasurer

(973) 839-3000  
Ext. 116  
Fax: (973) 839-4959  
Email: [Brindisi@wanaqueborough.com](mailto:Brindisi@wanaqueborough.com)

July 6, 2020

Route 23 Auto Mall  
1301 Route 23  
Butler, NJ 07405-1797

Dear Vendor,

The Laws of the State of New Jersey require vendors who supply between \$17,500 and \$44,000 worth of goods or services to the Borough of Wanaque to file paperwork under the "Pay to Play" political contribution statutes. A review of our vendor history indicates that you may or already have exceeded the \$17,500 threshold.

Please complete the enclosed forms and return them to this office by July 15<sup>th</sup>, 2020

Very truly yours,

Sharon Hoeland  
Q.P.A. / Account Clerk





STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business: Route 23 Automall

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership                                       Corporation                                       Sole Proprietorship
- Limited Partnership                                       Limited Liability Corporation                                       Limited Liability Partnership
- Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: <u>Scott BarNA</u>	Name:
Home Address: <u>22 Copper Hill PK Ringwood NJ 07456</u>	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this 9th day of July, 2020

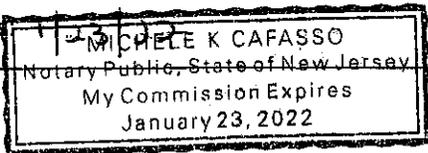
(Notary Public) [Signature]

My Commission expires \_\_\_\_\_

\_\_\_\_\_  
(Affiant)

\_\_\_\_\_  
(Print name & title of affiant)

\_\_\_\_\_  
(Corporate Seal)



**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**BOROUGH OF WANAUKE**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the \_\_\_\_\_ has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding *November 12, 2018* to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the *Borough of Wanauke* as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

State Legislators- District 39	Mayor and Council of the Borough of Wanauke
Passaic County Freeholders	Board of Education members of the Borough of Wanauke
Passaic County Surrogate	
Passaic County Clerk	
Passaic County Register of Deeds	
Passaic County Sheriff	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
  Limited Liability Corporation     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Scott Barva	22 Copperhill PK - Ringwood NJ 07456

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Route 23 Automat  
 Signature of Affiant: Ruth Lehr Title: DR  
 Printed Name of Affiant: Ruth Lehr Date: 7-9-20

Subscribed and sworn before me this 9 day of July, 2020.

My Commission expires: MICHELE CAFASSO  
 Notary Public, State of New Jersey  
 My Commission Expires  
 January 23, 2022

\_\_\_\_\_  
 (Witnessed or attested by)  
 \_\_\_\_\_  
 (Seal)

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**BOROUGH OF WANAUKE**

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

**“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)**

**19:44A-20.6 certain contributions deemed as contributions by business entity.**

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

**19:44A-20.7 Definitions relative to certain campaign contributions.**

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

**Temporary and Executing**

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

## Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 ([http://www.nj.gov/dca/divisions/dlgs/resources/lfns\\_2006.html](http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html)). Please refer back to these instructions for the appropriate links, as the Local Finance Notices include links that are no longer operational.

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor** and on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
  - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at <http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12>. They will be updated from time-to-time as necessary.
  - b. A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
  - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
  - d. The form may be used "as-is", subject to edits as described herein.
  - e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
  - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation at [http://www.nj.gov/dca/divisions/dlgs/resources/lfns\\_2006.html](http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html)) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**