

579 Ringwood Avenue  
Wanaque, New Jersey 07465



Municipal Building  
Tel (973) 839-3000  
Fax (973) 839-4959  
Ext. 7124 or 7122

Dear Licensee:

Enclosed please find an application for your 2025 Retail Food Establishment Food License to be issued by the Wanaque Borough Health Department. Our fee schedule is as follows:

I-A:	Non-seating	40.00
I-B:	Prepackaged	30.00
I-C:	1-50 Seats	70.00
I-D:	51-100 Seats	100.00
I-E:	101 + Seats	150.00
I-F:	201+ Seats	175.00
II:	Supermarket	200.00
III:	School	80.00
IV:	Mobile/Catering	50.00
V:	Temporary (7 Day)	35.00
VI:	Vending Machines	
A:	Pre-packaged	15.00
B:	Gum-Ball	5.00
C:	All Others	20.00
VII:	Non-profit	NO FEE

Our records indicate that your establishment currently operates as a Class \_\_\_\_ facility. As such, please complete the enclosed application and return along with your payment of \$\_\_\_\_\_ to the Wanaque Health Department, 579 Ringwood Avenue, Wanaque, New Jersey, 07465. You may also drop payment in the drop off box located in the Borough Parking Lot by the stop sign, Attn: Food License Application. We will then mail your Food License Certificate.

Should you have any questions regarding this matter, you may contact the office at (973) 839-3000 ext. 7122.

Sincerely,

Charlene W. Gungil  
Director/Health Officer

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## 2025 FOOD LICENSE APPLICATION

**ESTABLISHMENT NAME:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_ **PHONE#:** \_\_\_\_\_

**OWNER/OPERATOR:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE#:** \_\_\_\_\_

**TYPE OF BUSINESS:** \_\_\_\_\_

**NO. OF EMPLOYEES:** \_\_\_\_\_ **FEE:** \_\_\_\_\_

This license expires on December 31<sup>st</sup> of the year in which it is issued and is not transferable. This license may be revoked by action of the Borough of Wanaque Board of Health for failure to comply with applicable state and location standards.

\_\_\_\_\_  
**SIGNATURE OF OWNER/AGENT**

\*\*\*\*\*

**APPLICATION FEE IS NOT REFUNDABLE**

**OFFICE USE ONLY**

**LICENSE #:** \_\_\_\_\_ **FEE PAID:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CHECK #:** \_\_\_\_\_

**CASH:** \_\_\_\_\_

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## Food Establishment Floor Plans

All Food Establishments are required to have a Floor Plan on file in the Health Department. Your Food License will not be provided if you do not provide a drawing that is to scale with measurements that clearly illustrates the specific areas of the establishment and the equipment within these areas. Please be prepared to supply the Health Department with a floor plan at time of Application filing.

In addition, if any Food Establishment Operator intends to make changes to the footprint of the establishment, an updated floor plan must be submitted for approval prior to initiating the proposed renovations.

We appreciate your cooperation with this requirement.