

Raffle Information

When considering a raffle for your organization, you will need to do the following:

- 1) Check your organization's Raffle License, which has been issued by the State of New Jersey, to ensure that it is valid through the pulling of the raffle prize date.
- 2) If it is not, you need to renew with the State of New Jersey before applying for a Raffle License.
- 3) Print out 3 copies (<https://tinyurl.com/2rwd2f74>) of a writeable application form
- 4) After the application is completed, have signatures notarized.
- 5) Bring the (3) application forms to the Borough Clerk's Office with 2 checks written out as follows: -\$20 to the Borough of Wanaque
-\$20 to LGCCC (Legalized Games of Chance Control Commission)

- All members listed in Part F, “Members of Applicant who will be in charge of the games,” **and** Part G, “Members of Applicant who will assist in conducting the games,” must complete the online submission for a criminal history background check with the New Jersey State Police. Criminal history profiles will only be provided to the Warren Township Police Department, which will then notify the Township Clerk in writing that the applicant meets the requirements set by the State of New Jersey and is eligible to be issued a raffle/bingo license. The link to Online Form 212A is: <https://www.njportal.com/njsp/criminalrecords>
- You will be asked to fill in the Township’s ORI number, which is **NJ0161300**, **and your personal information. The “Reason for Filing Request” is *State Agencies*, and the “Description” of Reason for Filing Request” is *Raffle/Bingo License*. The fee to be paid online to the NJ State Police is \$20.00.**

After the background check, **15 DAYS MUST BE ALLOWED FOR THE STATE TO APPROVE YOUR APPLICATION.**

Once approved by LGCCC, the Borough Clerk will issue you an official raffle license, and you may hold your raffle.

****AFTER THE RAFFLE IS COMPLETE, YOUR ORGANIZATION IS REQUIRED TO FILE THE FOLLOWING [FORM](#).****

For additional instructions, please visit the [Legalized Games of Chance Control Commission](#) website.

Locations:

Garfield:

IdentoGO, 85 Outwater Ln, Ste 6, Garfield, NJ 07026-3800

Hours: Monday-Tuesday & Thursday – Friday: 9:00 am – 12 PM & 1:00 PM – 5:20 PM

Wednesday: 12:00 PM – 4:00 PM & 5:00 PM – 8:00 PM

Parsippany:

IdentoGo, 601 Jefferson Rd., Ste 106, Parsippany, NJ 07054

Hours: Monday – Tuesday & Thursday – Saturday: 9:00 am-12:00 PM & 1:00 PM – 5:10 PM

Wednesday: 12:00 PM – 4:00 PM & 5:00 PM – 8:00 PM