



**BOROUGH OF WANAUKE
COUNTY OF PASSAIC
STATE OF NEW JERSEY**



**ORDINANCE
#6-0-19**

**AN ORDINANCE TO AMEND CHAPTER 73 OF THE WANAUKE BOROUGH CODE TO PROVIDE FOR
RAPID KEY LOCK BOXES**

**BE IT ORDAINED BY THE BOROUGH OF WANAUKE, PASSAIC COUNTY,
NEW JERSEY AS FOLLOWS:**

The Code of the Borough of Wanaque is hereby amended and supplemented as follows:

Paragraph 73-11 RAPID ENTRY KEY LOCK BOXES

73-11.1-Requirements

a. The following buildings shall be subject to the provisions of this section:

1. All buildings having an automatic fire detection or suppression system or buildings where visual inspection for the presence of fire is obstructed or buildings of life hazard use or when in the opinion of the Fire Official there is a need for immediate access in the event of a fire.
2. All multiple dwelling buildings, which contain more than two (2) units, and which include any common area between the individual units, and which common area is locked from the outside of the building, including group homes.
3. All commercial and industrial properties.
4. All commercial structures which contain two (2) or more individual separately located businesses, and which contain common area between such commercial units, and which is locked from the outside.
5. All day care/nurseries, public and private schools, all nursing homes, convalescent centers and intermediate care facilities.
6. All municipal buildings.
7. All community and condominium clubhouses and recreation centers.
8. All places of worship.

b. Excluded from the requirements of this section are one-and two-family dwellings identified and defined by the Uniform Construction Code (N.J.A.C. 5:23 et seq.) as R-3 and R-4.



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73-11.2- Definitions

Building shall mean any building or structure located in the Borough of Wanaque, whether privately or publicly owned, including without limitation, any building owned by the Borough of Wanaque, the Wanaque Board of Education, or any other public, quasi-public, or private entity or person, subject to the exclusion set forth in subsection 73-11.1 of this section.

Fire Chief shall mean the Fire Chief or Fire Official.

Hazmat Cabinet shall mean UL-listed **Knox box** Hazmat Cabinet approved by the Fire Chief that meets the requirements and uses the same security key code adopted by the Fire Department.

Key Lock **Box** shall mean a UL-listed **Knock Box** Rapid Entry Key **Box** System approved by the Fire Chief that meets the requirements and uses the same security key code adopted by the Fire Department.

Responsible party shall mean the person(s) charged with the responsibility for occupancy, building or business owner.

Vault shall mean a UL-listed **Knox Vault** approved by the Fire Chief that meets the requirements and uses the same security key adopted by the Fire Department.

73-11.3- Compliance

All existing buildings shall comply with the requirements of this section within eighteen (18) months from its effective date. *All newly constructed buildings, not yet occupied or buildings currently under construction and all buildings or businesses applying for a certificate of occupancy or continued certificate of occupancy, shall comply with the requirements of this section immediately. (Ord. No. 33-2006 § 3).

73-11.4- Location of Key Vaults/Lock Box

Where structurally possible, the key vault/lock **box** shall be located four (4) feet to the left from the main entrance to the building or property; otherwise, the key vault/**box** shall be located at or near the main entrance to the building or property. The key vault/lock **box** shall be mounted at a minimum height of six (6) feet and a maximum height of eight (8) feet above final grade.

73-11.5- Contents of Key Vault/Lock Box

Labeled keys, easily identified in the field to provide access into the property, and/or building and to any locked areas within the said building, and as may be further directed by the Fire Chief. All affected rooms shall be clearly marked with either a number or label so as to coincide with its labeled key.

- a. Keys to all locked points of egress whether interior or exterior of said building.
- b. Keys to locked mechanical rooms.



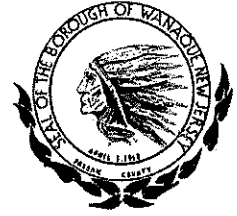
**BOROUGH OF WANAQUE
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- c. Keys to locked electrical rooms.
- d. Keys to fire control panels.
- e. Keys to sprinkler rooms.
- f. Keys to boiler/utility rooms.
- g. Keys to elevator control rooms.
- h. Keys to other control rooms.
- i. Pertinent building information or emergency notification information may also be required to be contained in the key vault/lock **box** or other locations as determined by the Fire Chief.
- j. Pass/reset codes for any fire alarm system.
- k. Keys to any fenced or secured areas.
- l. The Fire Chief may require the installation of a tamper switch system to connect the lock **box** or vault **box** to the building's burglar alarm system.
- m. Where a building contains a business that is required to prepare or have available a material safety data sheet or an emergency and hazardous chemical inventory form under Subtitle B, Section 311 and 312 of Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III), the Fire Chief may require that the responsible party also install a Hazmat Cabinet or Vault as determined by the Fire Chief.
- n. If required by the Fire Chief, the Hazmat Cabinet or Vault shall contain the following information for emergency response personnel:
 - 1. A current list of key facility personnel knowledgeable about safety procedures of materials on site, complete with telephone numbers for such personnel in the event of an incident after normal hours of facility operation.
 - 2. A current emergency and hazardous chemical inventory form and a binder containing the Material Safety Data (MSD) sheets or in the event that the volume of the MSD sheets is too great to keep practically in the Hazmat Cabinet shall give the location of the on-site MSD sheets and the MSD sheets shall be readily available for use by emergency response personnel.
 - 3. A facility site plan to include the following: (1) the location of storage and use of hazardous materials on site; (2) the location of on-site emergency firefighting and spill clean-up equipment; (3) a diagram of the complete sewer system and the water system, showing fire hydrant and water main location and sizes; (4) a copy of the Wanaque Fire Department's pre-plan for the facility; and (5) any building floor plan determined to be necessary by the Fire Chief.



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73-11.6- Key Vault/Lock Box Minimum Criteria

- a. Locks must have the ability to be a master keyed to the lock utilized by the Wanaque Fire Department and the Wanaque Fire Prevention Bureau.
- b. Lock cylinders must have listings in accordance with UL 437, Safety Key Locks.
- c. System keys must withstand a minimum of fifty (50) in./lbs. of torque when fully inserted.
- d. System keys shall be cut using a bi-axial pattern similar to Medico Level 3 or better.
- e. Vendor must be able to provide official proof of UL listing.
- f. System keys must be able to be secured in an electric retention device controlled from the Fire/Police Dispatch Desk.
- g. Key vaults/lock boxes must be listed in accordance with UL 1307 anti-theft devices.
- h. Key vaults/lock boxes must have a minimum door and wall thickness of one-quarter (1/4) inch plate steel.
- i. Key vaults/lock boxes must have a weatherproof gasket seal of Neoprene or better around all openings.
- j. Key vaults/lock boxes must have a stainless steel dust cap or cover over lock cylinder.
- k. Master Key(s) will be held by the Wanaque Fire Department and the Wanaque Fire Prevention Bureau. Keys will be located within designated vehicles.

73-11.7- Noncompliance

Any responsible party in violation of any provision hereof shall receive written notice of the violation(s) and shall be provided thirty (30) days to correct any violation(s) and come into compliance. Any responsible party, after receiving written notice by the Fire Chief and failing to correct the violation within the thirty (30) day period, shall be subject to a fine of up to five hundred (\$500.00) dollars for each day of continued noncompliance following the end of the designated thirty (30) day period to correct any violation(s). Continued noncompliance may also result in the revocation of the certificate of occupancy.

73-11.8- Return of Keys

Following the installation by a responsible party of a vault/lock box, all keys currently in the possession of the Wanaque Fire Department shall be returned to the responsible party.



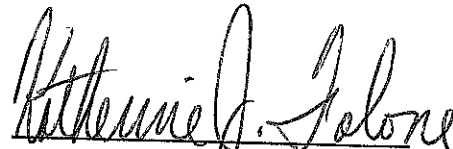
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73-11.9- Limitation of Liability

The Borough of Wanaque Fire Department, and the Fire Chief assume no liability for any defects in the operation of the key lock **box**, the keys contained in the key lock **box**, any information stored within the key lock **box** or otherwise provided to the Fire Chief, or the security of any property required to have a key lock **box** due to access the key lock **box** by any person.

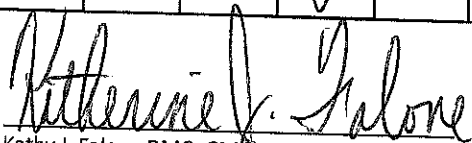
Dated: June 10, 2019


Katherine J. Falone, RMC, CMC
Municipal Clerk

RECORD OF COUNCIL VOTE

Councilman	Motion	Second	Yes	No	Abstain	Councilman	Motion	Second	Yes	No	Abstain
Balunis			✓			Pasquariello		✓	✓		
Cortellessa			✓			Pettet			✓		
Leonard			✓			Willse	✓		✓		

ATTEST:


Kathy J. Falone RMC, CMC
Municipal Clerk


Daniel Mahler
Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



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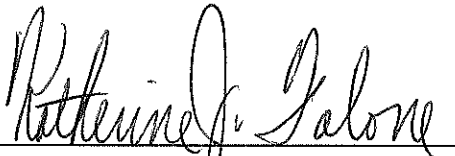


**ORDINANCE
#6-0-19**

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was Introduced at a Regular Meeting of the Mayor and Council of the Borough of Wanaque, Passaic County, New Jersey, held on the 10th day of June 2019, and passed on first reading, and the same was then ordered to be published according to law; and that such Ordinance will be further considered for final passage at a meeting of said Mayor and Council to be held in the Municipal Building, 579 Ringwood Avenue, Wanaque, New Jersey, on July 8th, 2019, at 8:00 P.M., at which time and place or at any time and place to which said meeting shall be from time to time adjourned, all persons interested will be given an opportunity to be heard concerning said Ordinance.

BY ORDER OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WANAQUE

Dated: June 10, 2019


Katherine J. Falone, RMC, CMC
Municipal Clerk



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COUNTY OF PASSAIC
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**ORDINANCE
#6-0-19**

BE IT RESOLVED that an Ordinance entitled

**AN ORDINANCE TO AMEND CHAPTER 73 OF THE WANAQUE BOROUGH CODE
TO PROVIDE FOR RAPID KEY LOCK BOXES**

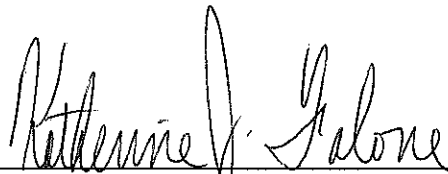
passed first reading, and that said Ordinance be further considered for final passage and adoption at a Regular meeting of the Borough Council to be held on the 8th day of July 2019, at the Municipal Building in the Borough of Wanaque, at 8:00 P.M., and that at such time and place all persons interested be given an opportunity to be heard concerning said Ordinance.

AND BE IT FURTHER RESOLVED that the Borough Clerk be instructed to publish in the manner provided by law a copy of said Ordinance, together with introduction thereof and notice when same will be considered for final passage and adoption.

Passed: 6/10/19

Filed: 6/10/19

Approved: 6/10/19



Katherine J. Falone, RMC, CMC
Municipal Clerk