

Regular Meeting
September 10, 2012

A Regular Meeting of the Mayor and Council of the Borough of Wanaque was held on Monday, September 10, 2012, at 8:00 P.M. in the Wanaque Municipal Building.

The Mayor called the meeting to order.

On roll call, the following Council Members responded: Balunis, Cortellessa, Leonard, Pasquariello, Pettet and Willse. The Mayor declared a quorum. The Borough Attorney and Borough Engineer were present.

The Mayor read the following Sunshine Statement: This is a Regular meeting of the Mayor and Council and adequate notice thereof has been given by advertising the date, time and place of the Regular meetings in the Suburban Trends and the Herald News newspapers and was e-mailed to these papers on December 28, 2011, and a notice thereof has been posted on December 28, 2011 on the bulletin board in the Wanaque Municipal Building, 579 Ringwood Avenue, Wanaque, New Jersey and a copy thereof has been on file in the office of the Municipal Clerk.

The Mayor asked for a moment of silence in remembrance of September 11, 2001.

The Mayor read the following Proclamation:

PROCLAMATION:

Ovarian Cancer Awareness Month:

This Year, thousands of American women will lose their lives to Ovarian Cancer. They are Mothers and Daughters, Sisters and Grandmothers, community members and cherished friends and the absence they leave in our hearts will be deeply felt forever. During National Ovarian Cancer Awareness Month we honor those we have lost, show our support for women who bravely carry on the fight and take action to lessen the tragic toll Ovarian Cancer takes on families across our Nation;

Sadly, women are all too often diagnosed with this disease when it has already reached an advanced stage. Because early detection is the best defense against Ovarian Cancer it is essential that women know the risk factors associated with the disease. Women who are middle-aged or older, who have a family history of Ovarian or Breast Cancer, or who have had certain cancers in the past are at increased risk of developing Ovarian Cancer. Any woman who thinks she is at risk of Ovarian Cancer or who experiences symptoms, including abdominal pain, pressure or swelling should talk with her health care provider. To learn more visit www.Cancer.gov;

Ovarian Cancer affects the lives of far too many women every year and the tragedy it leaves in its wake reverberates in communities across our country. This month, we stand with all those who have known the pain of Ovarian Cancer and we rededicate ourselves to the pursuit of new and better ways to prevent, detect and treat this devastating disease;

NOW, THEREFORE, I, DANIEL MAHLER, Mayor of the Borough of Wanaque do hereby proclaim September 2012 as National Ovarian Cancer Awareness Month. I call upon citizens, organizations, health care providers and research institutions to raise Ovarian Cancer awareness and continue helping Americans live longer, healthier lives.

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MINUTES:

August 13, 2012.

On entertainment of the Mayor, Councilmen Pettet and Cortellessa moved a motion to approve the aforementioned Minutes.

On roll call, all voted yes, and the Mayor declared the motion carried.

ORDINANCES:

Public Hearing of Ord. #21-0-12:

Re: Highlands Ordinance

On entertainment of the Mayor, Councilmen Willse and Pettet moved a motion to table Ordinance #21-0-12 to November 19, 2012 at 8:00 P.M.

On roll call, all voted yes and the Mayor declared the motion carried.

PUBLIC DISCUSSION:

The Mayor opened the Public Discussion.

Grace Maiello, 26 Rhinesmith Avenue, Wanaque said what is the status of the Dog Park.

The Police Chief said the FOP gave a report to the Borough last year and never heard back so it is dead in the water.

The Borough Administrator said we spoke to the FOP regarding the property.

The Mayor said the Department of Transportation does not want animals on their property.

Grace Maiello said is the revaluation almost done.

The Mayor said we should receive the results by October and then we have to review them for possible problems and situations.

The Mayor closed the Public Discussion.

CONSENT AGENDA:

Resolution #136-0-12:

Re: Refund of Tax overpayments on various properties for the 3rd Quarter of 2012 in the amount of \$11,402.08

WHEREAS, there exists tax overpayments on the properties listed herein for the third quarter of 2012:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>
307	1.03	3,344.19
208	46	1,709.40
313.10	1.00	2,424.00

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416	19	2,009.50
239	20	1,914.99

WHEREAS, the owners have requested a refund of said overpayment;
NOW, THEREFORE, BE IT RESOLVED that the Treasurer shall refund a total of \$11,402.08 as per the certification of the Tax Collector.

Resolution #137-0-12:

Re: Interlocal Services Agreement with the Borough of Ringwood Health Services

BE IT RESOLVED that the Mayor and Municipal Clerk be and are hereby authorized and directed to execute an Interlocal Services Agreement with the Borough of Ringwood, for Health Services, for the period of January 1, 2012 through December 31, 2014 at the following annual payments:

2012	\$71,251.00
2013	\$72,676.00
2014	\$74,130.00

Resolution #138-0-12:

Re: Authorizing the combining of Water and Sewer bills beginning with bills due in January 2013

WHEREAS, the Borough of Wanaque sends out separate bills for water rents and sewer fees; and

WHEREAS, it is more economical and efficient to combine the charges on to one bill, thereby saving paper, postage and processing costs; and

WHEREAS, because of different billing dates, it is necessary to phase in the combined bills for the first two months of 2012.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The tax collector is authorized and directed to issue combined water and sewer bills beginning with the billing that would be due on January 15.
2. That the due date for the billing originally due on January 15th be and is hereby extended to January 31st for this billing cycle only.
3. That the due date for the billing originally due on February 15th be and is hereby extended to February 28th for this billing cycle only.
4. Beginning with the bill due on March 15th, all bills will be due 30 days from the mailing date, which will be the 15th of each month; and

BE IT FURTHER RESOLVED that there shall be a ten (10) day grace period from the due date before interest will be charged.

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Resolution #139-0-12:

Re: Agreement with United Way of Bergen County and the Madeline Group to contract special needs housing at 10 Warren Hagstrom Boulevard

WHEREAS, there is a need for affordable and special needs housing within the Borough of Wanaque, and the Borough has identified Block 313, Lot 2 as a potential site for a special needs housing development; and

WHEREAS, The United Way of Bergen County and the Madeline Group, a not or profit corporation, has expertise in constructing and operating special needs housing; and

WHEREAS, the Borough of Wanaque has entered into a contract for the purchase of Block 313, Lot 2, known as 10 Warren Hagstrom Boulevard.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Clerk be and are hereby authorized and directed to execute an agreement with the United Way of Bergen County to construct and operate a special needs housing development at Block 313, Lot 2, 10 Warren Hagstrom Boulevard, Wanaque, NJ subject to receiving all permits and approvals required by any governmental agency.

Resolution #140-0-12:

Re: 2011 Audit – Corrective Action Plan

Held.

Eight (8) Raffle Applications:

Re: 1) Wanaque Borough Fire Department – RA:813 and RA:814, 2) Wanaque Haskell Education Foundation – RA:815 and RA:816, 3) Lakeland Chorale Association – RA:817, RA:818 and RA:819, 4) Wanaque First Aid Auxiliary – RA:820

Resolution #141-0-12:

Re: Credit for Tax overbilling on various properties for the 4th quarter 2012 due to the Assessor assigning new Block and Lots for Hackensack Water Company properties in the amount of \$5,580.64

WHEREAS, there exists a tax over billing on the properties listed herein for the fourth quarter of 2012 due to the Assessor's assignments of new block and lots for Hackensack Water Co properties:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT OVERBILLED</u>
303	1	\$956.33
301.01	1	\$593.96
407	1	\$1,005.17
429	1	\$608.14
447	1	\$582.94
462	1	\$1,085.52
474	1	\$485.47
474.01	1	\$263.11

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WHEREAS, the owners have requested a credit to the account;
NOW, THEREFORE, BE IT RESOLVED that the Tax Collector shall credit these accounts accordingly.

Resolution #142-0-12:

Re: Credit balances for Tax billing on various properties for the Year 2012 and for the 1st and 2nd Quarter of 2013 for being exempt in the amount of \$21,226.00

WHEREAS, there exists a tax billing on the following properties for the year of 2012 and for the 1st and 2nd quarter of 2013 when these properties are Borough owned and/or leased and they should be exempt

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>
249.01	1.02	\$ 981.50
421	14	\$ 3,042.30
232	4	\$ 8,754.73
232	2	\$ 8,447.47

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector shall correct these accounts and credit the balances off accordingly.

Resolution #143-0-12:

Re: Credit for Tax overbilling on various properties for the Year 2012 due to the Assessor's Assignments of new Block and Lots for North Jersey District Water Supply Commission

WHEREAS, there exists a tax billing on the following properties for the year of 2012 and for the 1st and 2nd quarter of 2013 when these properties are Borough owned and/or leased and they should be exempt:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>
249.01	1.02	\$ 981.50
421	14	\$ 3,042.30
232	4	\$ 8,754.73
232	2	\$ 8,447.47

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector shall correct these accounts and credit the balances off accordingly.

Two (2) Membership Applications from the Wanaque Borough Fire Department – Company #2:

Resolution #144-0-12:

Re: Chapter 159 - \$35,000 Passaic County Corridor Enhancement Grant (Welcome Park)

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WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any Special Item of Revenue in the Budget of any County of Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Wanaque, in the County of Passaic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an Item of Revenue in the Budget for the year 2012 in the amount of \$35,000.00

BE IT FURTHER RESOLVED, that a sum of \$35,000.00 is hereby appropriated under the caption of:

PASSAIC COUNTY CORRIDOR ENHANCEMENT GRANT.....\$35,000.00

BE IT FURTHER RESOLVED, that the Borough Clerk forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Resolution #145-0-12:

Re: NJDOT Grant Application – Westbrook Road

BE IT RESOLVED that Daniel Mahler, Mayor of the Borough of Wanaque, be and is hereby authorized and directed to sign a NJDOT Municipal Aid application for the repair and resurfacing of Westbrook Road, from Ringwood Avenue (Greenwood Lake Turnpike) to the Westbrook Road Bridge.

Resolution #146-0-12:

Re: Professional Services Agreement – Jefferson Street/Monroe Street Sanitary Sewer Replacement

WHEREAS, on August 21, 2012 the Borough Administrator posted on the municipal website a request for proposals to be received on September 5, 2012 for professional engineering services for the replacement of sewer mains and laterals on Jefferson Street and Monroe Street; and

WHEREAS, proposals were received for the following firms:

Petry Engineering	\$ 42,450
Suburban Consulting	\$ 77,380
Alaimo Group	\$ 93,000
Boswell Engineering	\$102,000

and:

WHEREAS, the Borough Administrator has reviewed the proposal of Petry Engineering and finds it to be responsive and responsible in accordance with the Local Public Contracts Law and as a professional service is exempt from public bidding in accordance with NJSA 40A:11-5 et. seq.;

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NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Clerk be and are hereby authorized and directed to execute an agreement with Petry Engineering in the amount of \$42,450 for engineering services for the for the replacement of sewer mains and laterals on Jefferson Street and Monroe Street; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in the Sewer Utility Capital Fund; and

BE IT FURTHER RESOLVED that the Borough Clerk publish a notice of this action once in the Suburban Trends.

Resolution #147-0-12:

Re: Authorize Sewer Connection application – Parkside at Wanaque

BE IT RESOLVED that Thomas Carroll, Administrator of the Borough of Wanaque, be and is hereby authorized and directed to sign a Treatment Works Approval permit application for the development known as Parkside at Wanaque, Block 432, Lots 36 & 38.

Resolution #148-0-12:

Re: Authorize Water Connection application – Parkside at Wanaque

BE IT RESOLVED that Thomas Carroll, Administrator of the Borough of Wanaque, be and is hereby authorized and directed to sign a Water Main extension permit application for the development known as Parkside at Wanaque, Block 432, Lots 36 & 38.

Resolution #149-0-12:

Re: Approve Agreement with Optimum Lightpath for telephone service

BE IT RESOLVED that the Borough Council hereby confirms the agreement signed by Thomas F. Carroll, Borough Administrator, with Optimum Lightpath for telephone line service; and

BE IT FURTHER RESOLVED that this service is BPU regulated, exempting it from public bidding under the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget accounts 2-WP-02-050-205 and 2-CU-01-146-201.

On entertainment of the Mayor, Councilmen Balunis and Cortellessa moved a motion to approve the aforementioned Consent Agenda.

On roll call, all voted yes, and the Mayor declared the motion carried.

REGULAR REPORTS - PROFESSIONAL REPORTS:

1. Clerk's Receipts for August 2012 -
2. Police Department Report for August 2012 -
3. Tax Collector's Report for August 2012 -
4. Municipal Court Report for August 2012 -

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On entertainment of the Mayor, Councilmen Pasquariello and Pettet moved that reports be received and filed; and that all monies be turned over to the Treasurer.

On roll call all voted yes and the Mayor declared the motion carried.

COMMUNICATIONS: None.

NEW BUSINESS:

Best Practices Checklist Review:

Reviewed and discussed.

Closed Session:

Re: Litigation/Negotiation/Personnel

None.

UNFINISHED BUSINESS: None.

RESOLUTIONS: None.

FINANCE REPORT:

Councilman Pettet said your Finance Committee respectfully reports that they have examined and approved the following and recommend that warrants be issued for their payment when the funds of the Borough of Wanaque are sufficient to meet them.

VOUCHERS:

Current Operating Prepaid	\$ 14,289.61
Current Operating 2011	\$ 15,132.00
Current Operating 2012	\$275,463.48
Water Operating Prepaid	\$ 326.72
Water Operating 2012	\$ 59,478.54
Sewer Operating 2012	\$ 982.26
General Capital Prepaid	\$ 25,000.00
General Capital	\$ 29,791.73
Animal Trust	\$ 6,537.50
Recycling Trust	\$ 39,000.00
Escrow	\$ 1,428.00
Recreation Trust	\$ 2,504.00

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Unemployment/Disability Trust	\$	883.77
Other Trust	\$	200.00
Voucher Total:	\$	471,017.61

Payroll:

Councilmen Pettet and Leonard moved a resolution approving the following payrolls:

PR #17	8/24/12	\$ 197,914.20
PR #18	9/07/12	\$ 203,915.31
Payroll Total:		\$ 401,829.51
Grand Total:		\$ 872,847.12

On roll call, all voted yes, and the Mayor declared the resolution adopted and forthwith approved it.

APPROVED: September 10, 2012

Daniel Mahler
Mayor

ADJOURNMENT:

On entertainment of the Mayor, Councilmen Pettet and Cortellessa moved a motion to adjourn the meeting.

On roll call, all voted yes, and the Mayor declared the motion carried; meeting adjourned at 8:10 P.M.

Katherine J. Falone, RMC, CMC
Municipal Clerk